



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

FINANCE
SUPPLY CHAIN MANAGEMENT

SCM Office

E: SCM.Tenders12@capetown.gov.za

24 October 2025

NOTICE TO TENDERERS NO: 1

TENDER NUMBER: 82S/2025/26

TENDER DESCRIPTION TERM TENDER FOR MAINTENANCE, REPAIR, REFURBISHMENT AND TESTING OF POWER TRANSFORMERS, ON-LOAD TAPCHANGERS, NEUTRAL EARTHING RESISTORS AND NEUTRAL EARTHING COMPENSATOR RESISTOR TRANSFORMERS

CLOSING DATE OF TENDER: 11 December 2025

BOX NUMBER: 205

CLARIFICATION MEETING DETAILS / PRESENTATION

Date: 2025-10-24

Time: 10:00

Venue: MS Teams Meeting

DISCUSSION POINTS

1.1 The clarification meeting was a non-compulsory meeting. Furthermore, it was an opportunity to emphasise certain key aspects of the tender and clarify areas of uncertainty. Thus, it was not a comprehensive presentation of the tender document.

1.2 The awarded tender will be used on an as-and-when-required basis.

1.3 Intend to award TWO Tenderers per section for each of the three sections. The "Winner" and one "Alternative tenderer". CCT reserves the right to appoint fewer tenderers, or not to appoint any tenderers at all.

1.4 Sections A to C may be awarded to either a single tenderer or to separate tenderers.

1.5 Eligibility, tenderers that do not meet the following minimum criteria will not be considered for an award:

- Compliance with CCT SCM Policy and Procedures
- Functionality
- o Company Experience
- o Key Personnel

1.6 There are 3 functionality evaluation criteria for each section, where the total minimum score of 70 out of 100 must be achieved. All schedules in Schedule F.13 to be completed for each tendered section as this information is required for the evaluation process. Pay special attention to schedules F.13 A1 and A2 for section A, schedules F.13 B1 and B2 for section B and schedules F.13 C1 and C2 for section C as the information is required for functionality scoring.

1.7 Ensure compliance to all Pricing Instructions on p39 to p41 in Section C.4.

2.8 Supplier to ensure that they are fully registered in the City of Cape Town Supplier Database Registration as well as National Treasury Central Supplier Database (CSD) website.

1.8 Preference point system is 80/20:

- 80 points for price
- 20 points for specific goals

1.9 All sites are accessible by public road, and the tenderer is responsible to acquire the necessary transport permits and authorisations.

1.10 Every item included in the Schedule of Rates must be priced. No partial submission will be accepted. Any partial submission will be deemed non-responsive.

1.11 Tenderers should take note that the local content is not applicable.

1.12 Tenderers must note that wherever this document refers to any trademark, name, patent, design, type, specific origin or producer, such reference shall be deemed to be accompanied by the words "or equivalent".

1.13 Tender submission together with all supporting documents must be organised with sections grouped together and each section labelled to facilitate the evaluation process.

1.14 Any of the following will result in a tender being non-responsive:

- Changing the tender document (e.g. changing the units from "each" to "provisional sum");
- Not providing all items, i.e. indicating "cannot comply", "not provided"; Pricing only 90% of the items.
- Changing commercial conditions, e.g. deposit payments.
- Changing your offer during clarification (rate, key personnel, etc.);
- Not offering the specified equipment
- Tenderer experience: supply experience of subcontractors instead of the tenderer and staff

1.15 The following questions were raised in the clarification meeting:

None

Yours faithfully,

For:
Director: Supply Chain Management

Acknowledgement of Receipt of Notice 1 for 60S/2025/26 and on Behalf of the Tenderer

TENDERER:

SIGNED ON BEHALF OF TENDERER:

DATE:.....